

GENERAL COUNSEL

Company: Loop Industries

Location: Terrebonne

SUMMARY

Reporting to the Chief Operating and Chief Financial Officer, the General Counsel is responsible for advising the company on general corporate/commercial matters including shareholder agreements, reorganizations, general contract agreements, employment matters, joint ventures, environmental issues, procurement, and privacy matters. The GC will also manage all corporate secretarial, regulatory and compliance matters related to a public company listed on the NASDAQ exchange.

ROLES AND RESPONSIBILITIES

General Commercial and Advisory

- Review general commercial contracts, including industry-specific agreements, and assist managers and outside counsel with negotiations
- Act as a strategic advisor in important decisions from both a business and a legal perspective.
- Maintain corporate and transactional files and records
- Advise on the assessment of contractual risks.
- Manage the budget and resources of the legal department.

Financing/Special Projects (as needed)

- Negotiate and prepare confidentiality agreements, resolutions, closing documents, correspondence, memoranda, forms and other miscellaneous transaction documentation, including letters of intent

Legal Compliance

- Assist with ongoing administration of compliance program, and preparation of additional content
- Prepare and manage all certificates of industry specific compliance

Corporate Secretarial Matters

- Corporate secretarial responsibilities

Litigation

- Supervise outside counsel and provide advice related to litigation, regulatory, and enforcement proceedings.

Insurance

- Responsible for managing D&O liability insurance program and other corporate insurance

QUALIFICATIONS

- Member of the Quebec Bar.
- Experience in Canadian common law is an asset.
- Minimum of 10 years of experience in-house or in private practice.
- Experience with public company compliance, US compliance a significant asset
- Experience in corporate/commercial law, securities

- Strong execution skills.
- High level of fluency in English written and verbal. French fluency a significant asset.
- Prior experience working with startups and entrepreneurial ventures
- Collaborative and flexible work style; highly self-motivated, organized

Please note that only candidates selected for interviews will be contacted.

Note: This is an exclusive arrangement with SHORE & Associates. All CVs submitted directly to Loop Industries will be re-directed to SHORE & Associates for review.

CONTACT INFORMATION

Please forward your CV/résumé, in confidence, to SHORE & Associates:
Michel Ohayon: mohayon@shoreassoc.com – 514-878-4777