

## Legal Counsel – Leasing

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**Location: Montreal**

**Company: National retailer**

### SUMMARY

Reporting to the Director, Real Estate, the Legal Counsel is responsible for preparing and/or reviewing offers to lease and lease agreements, and helping manage the corporate lease portfolio for retail stores across Canada.

### ROLES AND RESPONSIBILITIES

- Review deal summaries prepared by real estate brokers
- Oversee the drafting and negotiating of offers, leases and amending agreements for stores across Canada
- Review and negotiate SNDAS, estoppels, and similar agreements
- Provide legal advice with respect to occupancy issues
- Serve as a key partner in the development and execution of corporate real estate strategy
- Solve legal or business problems related to lease portfolio quickly and effectively while working in a demanding and fast paced environment
- Executive reporting and presentations to internal stakeholders (corporate real estate and legal departments), e.g. summaries of all lease agreements and operating cost summaries
- Responsible for communication flow and documentation control for all relevant project materials

### QUALIFICATIONS

- Member of a Canadian Bar and a minimum of 3 years' experience with a specific focus on retail leasing
- Prior relevant experience in private practice and/or legal department of a retail organization or landlord leasing department.
- Bilingualism with strong English drafting skills
- A collaborative team player who is adaptable, agile and thrives working in a dynamic business
- Excellent organizational skills and ability to deal with multiple tasks and changing priorities
- Ability to work autonomously; self-directed
- Keen attention to detail
- Strong interpersonal and communication skills; demonstrated skills in relationship-building
- Confidence; commands authority through knowledge and expertise

***Please note that only candidates selected for interviews will be contacted.***

### CONTACT INFORMATION

Please forward your CV/résumé, in confidence, to SHORE & Associates:

Michel Ohayon: mohayon@shoreassoc.com – 514-878-4777

Marie Wong: mwong@shoreassoc.com – 514-878-2624